



NATIONAL GUARDIANSHIP ASSOCIATION

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Bellefonte, PA 16823  
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Fax: 814-355-2452  
Email: [info@guardianship.org](mailto:info@guardianship.org)  
Website: [www.guardianship.org](http://www.guardianship.org)

## Information about Purchasing NGA Materials For Independent Study

### Purchasing Study Materials for Certification Exams:

The National Guardianship Association has developed a National Study Guide that can be used in individual or group study to help prepare you for the examination to become a National Certified Guardian. A study guide is also available for the state-specific portions of the examination in California. NGA does not offer a state-specific study guide for any other state.

### When to Use This Form:

If you want to prepare for the exam without taking the National Review Course or if you plan to register for a Course at a later time, use this Study Materials Order Form to make your purchase without registering for the course.

### About NGA's National Review Course for the National Certification Exam:

NGA's Review Course is presented in a webinar format offering the opportunity to participate in a study program for the national certification exam using a computer and a toll free phone number. To register for the NGA National Review Course, use the Review Course Registration Form. You can also register for a recorded Review Course or a live webinar (if offered) on NGA's website.

Each of the four hour-long modules is focused on a defined topic so participants can register for all four sessions or just those where brush-up training is desired. The overall course is an in-depth review of the NGA National Study Guide and is taught by Approved Educators from NGA. The course is not intended to cover state-specific portions of examinations in California, Florida or Texas.

To learn more about the National Certification Review Course or to register for the course go to:  
[www.guardianship.org/review\\_course.htm](http://www.guardianship.org/review_course.htm)

### About the National Certified Guardian Exams:

Signing up for the review course or ordering study materials **does not** automatically register you to take the exam. For information on the exam contact the Center for Guardianship Certification by calling 717-238-4689 or obtain the exam registration form at [www.guardianshipcert.org](http://www.guardianshipcert.org).

The exams are conducted by the Center for Guardianship Certification and study options are offered by NGA, two entirely different organizations. Therefore, registering for an exam and a course is a two-step process and payment must be made separately to each organization.

***Registering for the course or ordering study materials does not automatically register you for the exam and vice versa***

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**Complete Your Order for Study Materials on the Back of This Page  
Only Use This Form If You Are Not Registering for a National Review Course.**

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## STUDY MATERIALS ORDER FORM

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**MEMBER RATES** – Discounted rates apply only to current NGA members. Membership in a state association does not qualify for NGA member rate and only the primary contact for an organizational membership qualifies.

**National Study Guide**

\_\_\_\_ Send me \_\_\_\_ copies of the NGA National Study Guide for \$50 each \$ \_\_\_\_\_

**California Study Materials**

\_\_\_\_ Send me \_\_\_\_ copies of the California Specific Study Guide for \$40 each \$ \_\_\_\_\_

\_\_\_\_ Send me \_\_\_\_ sets of both the California Study Guide and the NGA National Study Guide for \$90/set \$ \_\_\_\_\_

**Study Guide fees indicated cover the shipping charges for an order of 1 book or set of 2 books. Include additional charges that apply on orders for 3 or more books or for express shipping).** \$ \_\_\_\_\_  
(See below for details)

**NON-MEMBER RATES**

**National Study Guide**

\_\_\_\_ Send me \_\_\_\_ copies of the NGA National Study Guide for \$75 each \$ \_\_\_\_\_

**California Study Materials**

\_\_\_\_ Send me \_\_\_\_ copies of the California Specific Study Guide for \$50 each \$ \_\_\_\_\_

\_\_\_\_ Send me \_\_\_\_ sets of both the California Study Guide and the NGA National Study Guide for \$125/set \$ \_\_\_\_\_

**Study Guide fees indicated cover the shipping charges for an order of 1 book or set of 2 books. Include additional charges that apply on orders for 3 or more books or for express shipping).** \$ \_\_\_\_\_  
(See below for details)

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Name \_\_\_\_\_ Title \_\_\_\_\_  
Affiliation \_\_\_\_\_  
Shipping Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

*email address must be provided to receive a registration confirmation.*

**Information about Shipping and Handling Charges for Study Guides:**

1. Orders are shipped priority mail within three (3) business days of receipt.
2. Express Mail shipping (1-2 day) is available for an additional charge of \$19.95 (2 books maximum). Express Mail orders still require the three (3) business day processing time.
3. An additional \$12 shipping and handling fee applies for orders of 3-12 books.
4. For orders of more than 12 books, call NGA (877-326-5992) for a shipping and handling quote.

**Total purchase \$ \_\_\_\_\_ + \$ \_\_\_\_\_ for any additional S/H = TOTAL PAYMENT FOR ORDER \$ \_\_\_\_\_**  
**\_\_\_\_\_ Please email a receipt for my records.**

**TO MAIL:** Enclose Check Payable To NGA and Address To

**174 Crestview Drive  
Bellefonte, PA 16823-8516**

**TO FAX:** Provide Credit Card Information and Fax To

**814-355-2452**

\_\_\_\_ VISA                      \_\_\_\_\_ MasterCard

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Print Name on Card \_\_\_\_\_

Signature \_\_\_\_\_